

# **LAPP India Pvt. Ltd.**

## **2021 Job Description**

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<b>Job Title:</b>	<b>Manager / Sr. Manager Maintenance</b>	<b>Role/Grade Level:</b>	
<b>Reports To:</b>	<b>Plant Head</b>	<b>Date Created:</b>	<b>22 Sep 2021</b>
<b>Location:</b>	<b>Jigani, Bangalore</b>	<b>Created By:</b>	<b>Suja Anand</b>

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LAPP India is a 100% subsidiary of LAPP Group Germany, a leading supplier of integrated solutions and branded products in the field of cable and connection technology. We are the pioneers in introducing the concept of “Reliably connecting the world” with our unbeatable range of cabling products and solutions.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:** *Other duties may be assigned beyond the core functions listed below:*

- Initiates, implements, and manages the plant maintenance program based on best practices in the Industry, with an emphasis on planning/scheduling and preventive/predictive maintenance.
- Prepares reports, analyzes data, and makes recommendations for improving plant operations and solving maintenance-related problems.
- Monitors the use and inventories of spare parts, maintenance supplies, and equipment and initiates reordering when necessary.
- Optimize equipment according to standard procedure, enhancing performance and product quality, ensuring the achievement of all Key Performance Indicators (KPIs).
- Ensure routine calibration and maintenance requirements of a variety of electro-mechanical, hydraulic and pneumatic systems are undertaken.
- Ensure that designated buildings, plant and facilities are fit for purpose and to provide proactive support/solutions when required.
- Reviews the operation of plant equipment and systems constantly, to minimize unplanned downtime, anticipate, solve problems in a timely manner, and to identify opportunities for improvement.
- Initiates and carries out projects that improve efficiency and/or reduce operating costs.
- Tracks, analyzes and improves key maintenance parameters such as asset utilization, maintenance cost, PM compliance, schedule compliance, etc.
- Manage the process of the introduction of new machinery, plant and equipment from drawing up the specification, to managing suppliers through to full installation in collaboration with all relevant parties.
- Manage the process of disposal of obsolete machinery, plant and equipment from gaining agreement to write off to physically removing it and its safe and lawful disposal.
- Manage contractors on site to ensure they meet legal and company requirements.
- Ensure that the department operates in accordance with applicable health, safety and environmental policies and procedures of the Organization.
- Ensures that maintenance technicians are adequately trained; equipped, and motivated so that the maintenance program can be accomplished in a safe, timely, and cost-effective manner.
- Directs, maintains, and enforces the safety program for the maintenance department; reviews safety records to uphold standards of maximum safety for all maintenance technicians.

- Communicates directly with the operations department to coordinate maintenance and repair work in process areas.
- Lesioning with local Electricity Board and statutory authorities and compliance of all applicable legal regulations.

#### **SUPERVISORY RESPONSIBILITIES:**

- Effectively delegate the maintenance requirements on each shift to the right team member with a proper planning and managing the work schedules.
- Set department objectives / KPIs and review the performance of direct reports.
- Motivate coach the team to attain operational success.

#### **QUALIFICATIONS:**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.*

- Bachelor degree in the field of electrical engineering or a related field
- Proven experience in relevant field and industry (i.e. Maintenance function of manufacturing Industries)
- 12- 15 Years' experience, preferably in automobile / cable manufacturing industries.
- In-depth knowledge of cable manufacturing machinery maintenance is an asset.
- Experience with repairs and maintenance of processing equipment.
- Experience in running and maintenance of DG, Compressors , AHU, Fire Hydrants etc
- Experience in PLC systems
- Proficiency in Local and English language.
- Computer Tech skilled for mails and administering MIS reports.

#### **REQUIRED SKILLS:**

- Good presentation skills, analytical skills.
- Strong negotiation and influencing skills.
- Must be self-motivated, must have an ability to work well in a team, must exhibit a positive and professional attitude, and pay attention to details.
- Ability to perform and work well under pressure.
- Willingness to work and adapt to a fast growing & changing environment, participate to the development of new ideas & concepts.
- Passion for working in a leading-edge environment with associated challenging objectives & fast-evolving organization and market.
- Good leadership and man management skills.
- Good interpersonal skills.

#### **PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is frequently required to sit; use hands to finger, handle, or feel objects, tools, or controls; and talk or hear. The employee is occasionally required to stand, walk, and reach with hands and arms. Specific vision abilities required by this job include close

vision.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Moderate noise (i.e. business office with computers, phone, and printers).
- Ability to sit at a computer terminal for an extended period of time